



DAVID A. PATERSON
GOVERNOR

STATE OF NEW YORK
EXECUTIVE DEPARTMENT
OFFICE OF GENERAL SERVICES

MAYOR ERASTUS CORNING 2ND TOWER
THE GOVERNOR NELSON A. ROCKEFELLER EMPIRE STATE PLAZA
ALBANY, NEW YORK 12242

JOHN C. EGAN
COMMISSIONER

CARLA CHIARO
DEPUTY COMMISSIONER
INFORMATION TECHNOLOGY AND
PROCUREMENT SERVICES

August 16, 2010

Dear Contractor:

RE: Group 73012; RFP S960275-E.1
IT Services

The above contract will expire on December 31, 2010. The Office of General Services wishes to extend the current contract to December 31, 2011 under the same terms and conditions, and at current not-to-exceed hourly rates, with the additional statutory requirements for provisions of the State Finance Law §139-j and §139-k with respect to Procurement Lobbying as explained below and as referenced on the OGS website.

This letter must be fully and properly executed by an authorized person. By signing, you certify your express authority to sign on behalf of yourself, your company, or other entity and with full knowledge and acceptance of this Extension, Appendix A (Standard Clauses for New York State contracts), and Appendix B (OGS General Specifications) and that all information provided is complete, true and accurate. Also, by signing, you affirm that you understand and agree to comply with the OGS procedures relative to permissible contacts as required by State Finance Law §139-j (3) and §139-j (6) (b). Information may be accessed at: <http://www.ogs.state.ny.us/aboutOgs/regulations/defaultAdvisoryCouncil.html>

OGS reserves the right to terminate this contract in the event it is found that the certification filed by the Contractor in accordance with New York State Finance Law §139-k was intentionally false or intentionally incomplete. Upon such finding, OGS may exercise its termination right by providing written notification to the Contractor in accordance with the written notification terms of this contract.

Summary of Policy and Prohibitions on Procurement Lobbying:

Pursuant to State Finance Law §139-j and §139-k, this solicitation includes and imposes certain restrictions on communications between OGS and a contractor during the procurement process. A contractor is restricted from making contacts from the earliest notice of intent to extend the contract through final contract extension approval by OGS and, if applicable the Office of the State Comptroller ("restricted period") to other than designated staff unless it is a contact that is included among certain statutory exceptions set forth in State Finance Law § 139-j (3) (a). Designated staff is identified below. OGS employees are also required to obtain certain information when contacted during the restricted period and make a determination of the responsibility of the Contractor pursuant to these two statutes. Certain findings of non-responsibility can result in rejection of contract extension and in the event of two findings within a four-year period, the Contractor is debarred from obtaining governmental procurement contracts. Further information about these requirements can be found on the OGS website: <http://www.ogs.state.ny.us/aboutOgs/regulations/defaultAdvisoryCouncil.html>